

#2012-446

STATE OF HAWAII  
REQUEST FOR  
CRISIS PURCHASE OF SERVICE  
PURSUANT TO §103F-406, HRS

'12 MAR 16 P1:57

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Public Safety/Health Care Division/Clinical Services Branch  
*Department/Division/Branch or Office*

Pursuant to Section 103F-406, HRS, and Chapter 3-147, HAR, the Department Head has determined a crisis condition exists and requests approval to make a crisis purchase for the following:

1. Request made:	<input type="checkbox"/> Before-the-Fact	<input checked="" type="checkbox"/> After-the-Fact
2. Title and description of health and human service(s):  The discharge of a temporarily disabled patient from the Queens Hospital required the use of Certified Nursing Aide (CNA) staffing for 24/7 hours, due to safety/nursing watch and to assist with his activities of daily living (ADL).		
3. Provider Name and Address:  Na Kahu Malama Nurses, Inc. 1357 Kapiolani Blvd Suite 850 Honolulu, Hawaii 96814-4533		
4. Total Contract Funds: \$26,175		
5. Term of Contract: Start: 11/15/11 End: 01/19/12  Crisis purchases of service are limited to current needs only. Enter justification for length of contract: Constant patient care, monitoring, observation care needs ended on 1/19/12, as the patient's condition improved.		
6. Describe the nature of the crisis condition (pursuant to section 3-147-201, HAR):  A hospitalized patient was returned to the Halawa Facility on 12/13/11. The patient was a victim of an assault. Due to his injuries, he required upon discharge immediate 24/7 monitoring and constant observation to ensure his safety to prevent further accidental injuries from falling, etc. as he was unable to control his movements. In addition he required constant custodial care. The M.D.'s orders requiring this level of care changed from 24/7 to shorter hours, as his condition improved, until 1/19/2012 where the monitoring/observation was discontinued. The need for agency CNAs was due to inadequate staffing, due to staff vacancies and the medical needs to use the present RNs to provide higher levels of nursing care to other patients. The Health Care Division's present Temporary Nurse Agency Contracts specify RNs only resulted in the use of agency CNAs. The level of services needed for this patient, to maintain the observation, monitoring, and ADL assistance could be adequately provided by a CNA (Certified Nurse Aide), eliminating the need for the highly paid RN.		

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7. Describe the reason for selection of the provider (including description of practicable competition):  
The Queens Hospital utilized Na Kahu Malama Nurses' CNAs to provide these services for the patient while he was in their care. As the Kahu Malama staff members were familiar with the patient and his care needs as well as the HCF not being adequately staffed, it was decided upon his discharge from Queens to continue the use of the Kahu Malama staff members. The continued use of the 3 to 5 Kahu Malama CNAs provided the 24/7 continuity of care and established trust with the patient that assisted in the patient's recovery.

Due to the timing of the discharge, there was not adequate time to complete other methods of procurement.

In rebidding the present Agency Nursing Contracts, a provision to include CNA and other applicable staffing will be included to eliminate this situation from occurring.

8. For approvals requested after-the-fact, explain why it was not practicable to request approval prior to the purchase:  
The movement back to HCF was done based on medical needs and the Queens Hospital attending physician's and the HCF physicians orders. The need for 24/7 nursing care was unanticipated but necessary due to the patient's mental and physical condition.

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|---|---|
| 9. Direct questions to (name & position): | Wesley Mun, Corrections Health Care Administrator |
| Phone number:                             | 587-1250  |
| e-mail address:                           | wesley.k.mun@hawaii.gov                           |

**I certify that the information provided above is to the best of my knowledge true and correct.**

  
\_\_\_\_\_  
Jodie F. Maesaka-Hirata  
Typed Name

  
\_\_\_\_\_  
Date

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

This award is required to be posted on the Awards Reporting System.

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☒ APPROVED    ☐ DISAPPROVED    ☐ NO ACTION

  
\_\_\_\_\_  
Chief Procurement Officer Signature

3/21/2012  
\_\_\_\_\_  
Date

Please ensure adherence to applicable administrative requirements.